WINTERBORNE WHITECHURCH PARISH COUNCIL

Draft Minutes of a Meeting of the Parish Council held on 14th February 2018

in the Old School Room, WINTERBORNE WHITECHURCH

**PRESENT**

 Mrs Christine Flemming (Chairman)

 Mrs Emma Parker (Vice Chair)

 Mrs Aideene Turley

 Mr Martin Dodd

 Mr Steven Pringle

**IN ATTENDANCE** Mr R Turley (Clerk), and 3 member of the general public.

**16/18. Apologies for absence**- Mrs Pam Thornton & Dist Cllr &Jane Somper

**17/18. Public Participation –**. None

**18/18. Approval of Minutes**- The Minutes of the meeting held on 10th January 2018 had been previously circulated and were now approved and duly signed.

**19/18. Matters Arising-** VAT Refund claim**,** the clerk confirmed that this is still progressing after sending in a further form with breakdown of invoice details as the form provided by HMRC did not include this originally.

Still no reply from the school to PC letter confirming we had agreed to install Walkway and second slide for the play park.

Defibrillators looking into ways of raising money for these, Lady Bailey Residents Association may be willing to assist and waiting for Village Hall Committee to confirm if also able to assist. MD to enquire.

SIDs joint purchase with other Parish Councils waiting for further information from Milton Abbas PC.

Regarding the 30mph signs in Rook Lane nothing still heard back from DCC although clerk advised that he had had a discussion with local Highways Officer who understood that they are not necessarily in the wrong place but could be in a better place. This would be down to the PC to pay for them to be moved not Highways.

The Wellingtonia tree at Milton End has been removed but this involved a temporary road closure which was not notified in advance and DCC had no record either. This did cause a lot of inconvenience for local drivers and a local group due to use the Old School Room had to cancel a meeting on the day as unable to get there. It was agreed to write to the DCC regarding this.

The clerk confirmed that we are waiting for the outcome of the application for a grant from the Transparency Fund towards the cost of the web site etc.

Still no reply from school regarding PC letter re 2nd stage on their own.

**20/18. Planning –Applications/Decisions:** None

**21/18. Correspondence**

An email was received from a resident asking who is responsible for tidying up the verge and hedge in Chescombe Lane on the corner of Dolway Lane now the large tree has gone from opposite The PC advised that it should be Highways as they cut the hedge in Dolway Lane. The PC is only responsible for inside the play park inside the fence.

 An invite to Dorset AONB Annual Forum on 8th March

 Notice of Flood Warden Training on the SWAN system

NDDC Dog Warden Service now uses own staff

Email from a resident requesting copy of latest minutes. Clerk confirmed this has been supplied.

Email from Julien Turner about rubbish in lay by on road to W Kingston which he had cleared. From information appears this was in W Kingston’s parish. Clerk advised need to be contact DCC for such fly tipping issues.

Training for clerks in March on the new General Data Protection Regulations which comes into force in May 2018.

**22/18. Reports**

1. **Footpaths –** SP reported that many are still very muddy due to the wet weather

**b)Fields Close-**MD reported all ok

**c)SpeedWatch-**AT reported that the team has only been out twice over the last month due to the weather including one requested cancelled by the Police/ Dorset Road Safe due to expected icy conditions. They had also been asked for grid references for CSW sites in the village for a new system

**23/18. FINANCE**

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| --- | --- |
| Current Account at 7th February 2018 | £5323.81 |

Less cheques/payments not yet cleared £256.00 being HMRC PAYE as original cheques lost by HMRC

* Payments for authorisation

|  |  |
| --- | --- |
| HMRC PAYE payment on Clerks Salary February 2018 | £ 30.20 |
| Expenses  | £ 49.64 |
| St Marys PCC Hall Hire February | £ 14.00 |

 Clerk’s Salary SO February 2018 - £339.27…..

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| --- | --- |
|  Play Park Account at 7th February 2018 | £1832.31 |

 Payments for authorisation--Nil

 VAT Claim update dealt with at 19/18

 HMRC have now issued an updated account/ invoice for £257.98 including interest (£1.98)

 Due to lost cheques –As it has taken 9 months for HMRC to sort out and to get account up to

 date before end of current year it was agreed to pay interest and now make all future payments

 via bank on line system recently set up.

 **24/18. Other information for report only**- District Councillors report- See Attached

 CF advised that both she and the clerk attended a Parish Councils roundtable meeting with

 local MP Simon Hoare regarding various local topics including his understanding that the PM

 was due to consider the plans for the Dorset Councils hopefully that week.

 AT advised about a BT scam that the police say is occurring in Dorset as well as other areas

 and to be aware of this.

 The clerk said that part of the tree trunk from Milton End is currently inside the double gates to

 the school playing field but has not received any information to why. The gates are also used

 by the PC, Highways and school for maintenance & emergency access etc

 CF & SP both mentioned the litter that is increasing in the village especially since the recent

 cutting of the hedges etc. SP said that he was told that a local resident was going to do a litter

 pick along Rook Lane although they did not want the PC to know officially!

 A member of the public present requested that this must be noted in the minutes

 CF was uncertain why as the PC have no legal authorisation for the highways as this would be

 DCC Highways and could not prevent anyone doing so.

 ( NOTE : This would however be unwise due to health and safety and anyone thinking of this

 should seek advice first)

 CF asked Mr Piers Chichester if there was room in the Parish box he holds for the large

 Centenary Book.

 **25/18 Public Participation**

 A member of the public wanted to complain about the way there is little information about the

 PC meetings – The clerk replied that there are 3 notice boards in the village which have the

 Agendas and minutes published on together with contact details for the clerk and PC web site

 The member of the public said she had no time to read these or the report in the Valley News

 and asked why not on facebook. The clerk replied that the PC provides the required statutory

 Notices regarding the PC.

 Another member of the public then commented on the idea of defibrillators as he would not

 want to pay for them as would not need to use them and not happy with increase in local rates

 (Precept) for things not needed –clerk replied that the PC has not added to rates this year and

 no one objected last year either about increase.

 The other member of the public then asked about the verges in Fields Close as she had

 difficulty in getting passed vehicles parked on the road or even on the verges outside their

 home. The PC advised that it would be either NDDC, DCC or the housing association that are

 responsible for the road and verges. The PC owns the central grass area and strip going

 down to the corner by the village hall and school only.

 Also complained about slope inside gate to play park clerk advised that this was outside of our

 play park area.

 **26/18** Date of Next Meeting Wednesday 14th March 2018- Meeting Closed at 8:37 pm.