WINTERBORNE WHITECHURCH PARISH COUNCIL

14 Lady Bailey Residential Park

Winterborne Whitechurch

DORSET

DT11 0HS

Tel: 01258 880600

email:winterbornewhitechurch@dorset-aptc.gov.uk

3rd May 2023

I hereby give notice that Meeting of the Parish Council will be held after The Annual Meeting at **7:00 pm in The Old School Room on Wednesday 10th May 2023** All Members of the Council are summoned to attend to consider and resolve the business of the meeting as set out hereunder.

Rob Turley (Clerk)

A recording of the meeting will be taken for the purpose of the Minutes

### BUSINESS TO BE TRANSACTED

1. Opening remarks from Chair
2. Apologies for absence
3. Declarations of interest
4. Approval of minutes from 12th April 2023 also approval of the minutes of the Closed Meeting on 11th January 2023
5. Public Participation on Agenda Items
6. Barrier in Jubilee Walk Repair/Replace
7. Planning Applications
8. Jubilee Committee Report and potential dissolution
9. Re-assign Duties held by Cllr S Pringle after his resignation
10. Discuss advertising the vacant position of Councillor

11. Talk about the purchase of plot 21209404 – the roundabout in Fields Close. Cost of work to reduce size of roundabout/additional parking

12. To discuss communication from the Council. Namely the setting up of a Facebook “notice board” where announcements, agendas and minutes from the Parish Council are posted. Whether comments for this should be enabled or not and who to run/maintain it. The setting up of a newsletter – a subscription only newsletter written by the Council to residents who subscribe to the service detailing everything we’re doing.  Frequency of the newsletter. Who will run it. GDPR to maintain safety of email addresses (i.e. only ask for an email address and not a name so the address is not tied to a real person etc.)

13. Implementation of the amended Standing Orders that were circulated some months ago.

14.Correspondence

15. Councillor’s Reports

16. Discuss and cost and agree contract/payment of Worknest invoice regarding help with HR Matters (Following discussion in closed meeting 11th January 2023)

17. A request from Sovereign for our Flood Officer to chat to residents at Chescombe Court about issues etc

18. Update on Bank Account/Outstanding Payments

19. Insurance Renewal - Auto renewal agreement until 2024

20. Finance

|  |  |
| --- | --- |
| No 1 Account at 3rd May 2023 | £ 28,303.15 |
| Income 28/04/23 Precept (£9250 part 1) |  |
| Payment pending at last meeting |  |
| Teddy Rocks Charity (To Decide) | £ 200.00 |
|  |  |
| Payments for authorisation | |  |
| Clerk’s Salary May 2023 | | £ tbc |
| HMRC PAYE payment on Clerks May 2023 Salary | | £ tbc |
| Insurance Renewal | | £ 813.97 |
| Play Park Equipment | | £ 4564.00 |
| Worknest Ltd | | £ 2370.00 |

|  |  |
| --- | --- |
| No 2 Account at 5th April 2023 | £ 1217.90 |
| Payments for authorisation—Nil |  |
|  |  |

21. Discuss and decide on claiming Exemption for AGAR return to External

Auditors as meet the criteria for this.

22. HR Committee Report including the adoption of HR policies

23. Matters for information Only

24. Public Participation on Agenda Items

25. Date Of next Meeting 7th June 2023